

# Mt. Vernon-Black Township Parks and Recreation Department

## Youth Sport Volunteer – Background Check Form

All head and assistant coaches are required to complete the following information (please print).

Sport Wanting to Coach \_\_\_\_\_

Name \_\_\_\_\_  
Last First Middle Int. Social Security Number (Optional)

Drivers License number \_\_\_\_\_

Other Name(s) Used \_\_\_\_\_ Date of Birth \_\_\_\_\_ Sex \_\_\_\_\_  
Or Maiden Name

Home Address \_\_\_\_\_  
Number and Street City State Zip

Home Phone # \_\_\_\_\_ Work Phone # \_\_\_\_\_

Last 5 years Previous Addresses

\_\_\_\_\_  
Number and Street City State Zip

\_\_\_\_\_  
Number and Street City State Zip

Please list **ALL** instances in which you were convicted as an **ADULT** for crimes (misdemeanors or felonies), ordinance violations, traffic violations and the like. Also, please list all criminal charges (misdemeanors or felonies) currently pending against you. Failure to include all information requested under this section may result in denial of your request to volunteer.

### **CHECK HERE IF NOT APPLICABLE.**

*Approximate* dates may be listed: (you may attach another sheet if necessary)

Date	Location	Charge	Court	Disposition of case

NOTE: A conviction record or pending arrest record does not constitute an automatic bar to coaching and will be considered only if there is substantial relationship to the circumstances of the particular position .

### **READ CAREFULLY BEFORE SIGNING**

I certify that all answers to the above questions are true and complete and authorize the City of Mt. Vernon to use the information I have provided. I understand that falsification of, or omissions from this form may result in disqualification or removal from a coaching position.

Printed Name \_\_\_\_\_

Signature \_\_\_\_\_

Date \_\_\_\_\_

THIS INFORMATION IS SUBJECT TO A BACKGROUND CHECK.  
THIS FORM MUST BE FILLED OUT ANNUALLY.